



Tuesday, 6 January 2026

Tel: 01993 861000
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EXECUTIVE

You are summoned to a meeting of the Executive which will be held at Woodstock Community Centre, 32 New Road, Woodstock, OX20 1PB on **Wednesday, 14 January 2026 at 2.00 pm.**

A handwritten signature in black ink that reads "Giles Hughes".

Giles Hughes
Chief Executive

To: Members of the Executive

Councillors: Andy Graham, Duncan Enright, Lidia Arciszewska, Hugo Ashton, Rachel Crouch, Andrew Prosser, Geoff Saul, Alaric Smith and Tim Sumner.

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. Apologies for Absence

To receive any apologies for absence from Members of the Executive. The quorum for the Executive is 3 Members.

2. Declarations of Interest

To receive any declarations of interest from members of the Executive on any items to be considered at the meeting.

3. Minutes of Previous Meeting (Pages 5 - 18)

To approve the minutes of the previous meeting, held on 17 December 2025.

4. Receipt of Announcements

To receive any announcements from the Leader of the Council, Members of the Executive or the Chief Executive.

5. Participation of the Public

Anyone who lives, works, or studies in West Oxfordshire is eligible to ask one question at the meeting, for up to three minutes, directed at the Leader of the Council or any Executive Member on any agenda item or on any issue that affects the district or its people.

All questions must be no longer than three minutes long.

Members of the public wishing to speak at a meeting must notify democratic.services@westoxon.gov.uk, or call Customer Services on 01993 861000 including their name and the agenda item or topic they wish to speak on, by 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).

If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.

The Leader or relevant Executive Member will either respond to a question verbally at the meeting or provide a written response which will be included in the minutes of the meeting.

6. Reports from the Overview and Scrutiny Committee

To consider any reports or recommendations from the Overview and Scrutiny Committee, which meets on 7 January 2026.

7. Matters raised by Audit and Governance Committee

To consider any matters raised by the Audit and Governance Committee.

8. **Draft Budget 2026/27 version 2 (Pages 19 - 82)**

Purpose:

This report provides an update on the developing budget for 2026/27 following the provisional government funding settlement announcement on 17 December 2025.

Recommendations:

That the Executive resolves to:

1. Approve the Fees and Charges for 2026/27, as detailed in Annex D.

That the Executive resolves to recommend to Full Council to:

2. Approve the Council Tax Base shown in Annex C, calculated as 49,561.59 for the year 2026/27.
3. Authorise the Director of Finance to submit the National Non-Domestic Rates Return 1 (NNDR1) to Ministry of Housing, Communities and Local Government by the submission date of 31 January 2026.

9. **Enforcement Agent Commissioning (Pages 83 - 92)**

Purpose:

To seek approval to initiate a procurement process to tender for the provision of Enforcement Agent services.

Recommendations:

That Executive resolves to:

1. Approve the process to undertake a procurement exercise to appoint Enforcement Agent services for the Council; and,
2. Note, that the procurement exercise will be undertaken via a Dynamic Purchasing System; and in partnership Cheltenham Borough, Stroud District, Tewkesbury Borough, Cotswold District and the Forest of Dean District councils.

10. **Woodford Way (Pages 93 - 106)**

Purpose:

This report will provide an update on the Woodford Way project, engagement with Registered Providers and a proposed way forward in regard to parking.

Recommendations:

That the Executive resolves to:

1. Note the update on progress with the Woodford Way project.
2. Endorse the proposed approach to the residential development of the Woodford Way site and car parking (subject to planning permission).

(END)